



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, April 11, 2024  
5:00 P.M.  
(Doors Open at 4:45 p.m.)**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Sonny Graham, Board President  
John Reyes, Board Secretary  
Michael Fagnan, Board Member  
Sean Hogan, Board Member  
Patricia Schoppmann, Board Member

Troy Heaton, Superintendent/Secondary Principal  
Mike Zielaskowski, Interim Elementary Principal  
Kevin Boyer, Business Manager  
Sheree Goessman, District Secretary

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.

**AGENDA**

4. Consideration of approval of the April 11, 2024 LUSD9 Board Meeting agenda.

**PUBLIC COMMENT**

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At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

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5. Public Comment.

**INFORMATION AND DISCUSSION:**

6. Kevin Boyer, Business Manager.
  - a. Budget Update.



- b. Student Activity Balance.
  - c. Food Service Financial.
  - d. Quarterly Maintenance Report.
  - e. Other
7. Mike Zielaskowski, Interim Elementary Principal
- a. School Update.
    - i. April 8-12, 2024 – Penny Wars.
    - ii. April 9-11, 2024 – AASA Reading (Grades 3<sup>rd</sup>-6<sup>th</sup>)
    - iii. April 16, 2024 – Progress Reports go home.
    - iv. April 17-19, 2024 – AASA Math (Grades 3<sup>rd</sup> – 6<sup>th</sup>)
    - v. April 22-26, 2024 – Book Fair
    - vi. April 24, 2024 – Spring Fling
    - vii. April 25, 2024 – Color Run
  - b. Other
8. Troy Heaton, Superintendent/Secondary Principal
- a. School Update.
    - i. April 9-10, 2024 – 9<sup>th</sup> Grade Aspire Testing.
    - ii. April 13, 2024 – Prom at Casablanca (7:00 pm – 11:00 pm)
    - iii. April 16-18, 2024 – 7<sup>th</sup> & 8<sup>th</sup> Grade AASA Math Testing
    - iv. April 18, 2024 – Diamondback Day – 6<sup>th</sup> Grade Orientation & Student Executive Council Elections.
    - v. April 23-25, 2024 – 7<sup>th</sup> & 8<sup>th</sup> Grade AASA Math Testing
    - vi. April 24, 2024 – Bookmobile (7:00am-8:00 am)
  - b. Other.
9. Board Reports.
- a. Other

## **CONSENT AGENDA**

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

10. Consideration of approval of the March 14, 2024, Regular Governing Board Meeting Minutes and the March 25, 2024, Special Governing Board Meeting Minutes.
11. Consideration of approval of Vouchers and Stipends:
- a. LUSD9 Payroll Vouchers: 21/2421 and 22/2422.
  - b. LUSD9 Vouchers: 1018.
  - c. Stipends
    - i. Summer School Stipends
      - a) 4 Teachers at \$35 per hour.
      - b) 2 School Aides at \$15 per hour.
      - c) 4 Food Service Workers \$14.30 - \$20.00 an hour. (2 per day)
      - d) 5 Bus Drivers (1 or 2 per day) \$17.50 - \$25.75 an hour.
- (Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)
12. Consideration of approval of Non-Renewals for the following Certified & Classified



Personnel for the 2024/2025 School Year:

Name	Position
Briggs, Wayne	Dean of Students (Grant Funded)
Fjeld, Shannon	Elementary Teacher
Fourman, Christine	Paraprofessional
Hayzlett, Teri	Custodian (Grant Funded)
Hershberger, Kacy	Custodian (Grant Funded)
Peacock, Bruce	Elementary Teacher

13. Consideration of approval of FY 2024/2025 Certified Personnel as per the attached list, including the following:

Name	Position	Effective Date
Allen, Mike	Teacher	08/07/2024
Allen, Robin	Teacher	08/07/2024
Beig, Kimberly	SPED Director / Teacher	08/07/2024
Briggs, Richard	Teacher	08/07/2024
Briggs, Ronald	Teacher	08/07/2024
Edwards, Cheryl	Teacher	08/07/2024
Fink, Jacob	Teacher	08/07/2024
Gonzales, Savanna	Teacher	08/07/2024
Hatfield, Clark	Teacher	08/07/2024
Knowlden, Jana	Teacher	08/07/2024
Knudson, Marian	Mental Health Counselor	08/07/2024
Langston, Laura	Teacher	08/07/2024
Larsen, Nolita	Teacher	08/06/2024
Leany, Kevin	Teacher	08/07/2024
Leavitt, David	Teacher	08/07/2024
Marsh, Paul	Teacher	08/07/2024
McMillan, Gareth	Teacher	08/07/2024
Okelberry, Jyll	Counselor	08/07/2024
Rauterkus, Rebel	Teacher	08/07/2024
Reynolds, Jami	Teacher	08/07/2024
Wells, Stacy	Teacher	08/06/2024
Zarate, Isela	Teacher	08/07/2024
Zuk, Kortney	Teacher	08/07/2024

14. Consideration of approval of FY 2024/2025 Classified Personnel as per the attached list, including the work calendars:

Name	Position	Effective Date
Call, Patricia	School Aide	08/07/2024
Carlson, Laura	Food Service Lead	08/07/2024



Colburn, Eli	Custodian	07/01/2024
DeLong, Aya	School Aide	08/07/2024
Fox, Michael	Maintenance Worker	07/01/2024
Gasparro, Elaine	School Aide	08/07/2024
Goessman, Sheree	Human Resources Director & District Secretary	07/01/2024
Gutierrez, Stephanie	Accounting Specialist	07/01/2024
Hermosillo, Janet	School Aide	08/07/2024
Hoggard, Celia	Attendance Clerk	08/07/2024
Jacobson, Michael	Bus Driver	08/07/2024
Jenkins, Sandy	Custodian	07/01/2024
Johnson, Donna	School Aide	08/07/2024
Jorgenson, D'Ann	School Aide	08/07/2024
King, Beth	Office Manager	07/08/2024
Martinez, Maria Salud	Office Manager	07/08/2024
Miller, Bruce	Bus Driver	08/07/2024
Ortega, Maria	Food Service Worker	08/07/2024
Peacock, Linda	School Aide	08/07/2024
Rauterkus, Jeane	School Aide	08/07/2024
Reyes Vasquez, Isabel	School Aide	08/07/2024
Rosales, Emily	Food Service Worker	08/07/2024
Ruiz, Alvaro	Maintenance Worker	07/01/2024
Tsinnijinnie, Beverly	Bus Driver	08/07/2024
Walker, Amanda	Bus Driver	08/07/2024

15. Consideration of approval of FY 2024/2025 Administrative & Director Personnel Contracts as per the attached list, including the following:
  - a. Troy Heaton, Superintendent/Secondary Principal (Addendum to Contract)
  - b. Kevin Murray, Elementary Principal
  - c. Kevin Boyer, Business Manager.
  - d. Rigo Cobian, Director of Facilities and Maintenance.
  - e. Consuelo Avila, Director of Food Services

## **ACTION ITEMS AND/OR DISCUSSION**

16. Consideration of second reading and adoption of the following policies:
  - a. Policy BEDB – Agenda
  - b. Policy BGE – Policy Communication/Feedback
  - c. Policy CFD – School-Based Management
  - d. Policy EBAA – Reporting of Hazards/Warning Systems.
  - e. Policy EBC – Emergencies
  - f. Policy ECB – Building and Grounds Maintenance.
  - g. Policy EEAA – Walkers and Riders.
  - h. Policy GBEF – Staff use of Digital Communications and Electronic Devices.
  - i. Policy GDC – Support Staff Leaves and Absences (Removed from Policy)
  - j. Policy IHA – Basic Instructional Program
  - k. Policy IKA – Graduation Requirements.
  - l. Policy IMA – Teaching Methods.
  - m. Policy JFABDA – Admission of Students in Foster Care.
  - n. Policy JJE – Student Fund-Raising Activities.



- o. Policy KEC – Public Concerns/Complaints about Instructional Resources.
- 17. Update and discussion regarding the District Building and High School Building.
- 18. Review and possible direction regarding Policy DJE – Bidding/Purchasing Procedures.
- 19. Discussion and possible direction regarding creating a staff bullying, harassment, intimidation, and non-retaliation policy/regulation.
- 20. Consideration of approval Beaver Dam Jr/Sr High School Fees for 2024/2025 School Year and authorization to allow the School Principal to waive the fees as deemed fit.
  - a. Student Activity Fee - \$30 during Early Registration and \$40 after Early Registration.
  - b. Pay to Play Fee of \$25.00.
  - c. PE Uniform Fee of \$15.00.
  - d. Woodshop Fee of \$35.00 + Materials/Lumber Fee
- 21. Consideration of approval of a \$25 Beaver Dam Elementary School Student Activity Fee for FY 2024/2025 and authorization to allow the School Principal to waive the fees as deemed fit.
- 22. Consideration of approval of a new chemistry and physics curriculum.
- 23. Consideration of approval of an amendment to the lease agreement with Virgin River Domestic Waste Water Improvement District for FY 2024/2025.
- 24. Suggestions for Future Board Meetings.

## **INFORMATION ITEMS**

- 25. News articles about the schools.
- 26. Upcoming Governing Board Conferences:
  - a. ASBA Board Operations & Leadership Training Seminar – April 19, 2024, 9:00 a.m.-4:00 p.m.
  - b. ASBA Summer Leadership Institute 2024 – June 6-8, 2024
- 27. School Calendar 2023/2024
- 28. Baseball/Softball Schedules
- 29. Revised Bus Schedules
- 30. Exhibit KF-EC: School Facilities User Fees
- 31. Next Meeting – May 9, 2024

## **ADJOURNMENT**



*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.*

*THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:*

1. *Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.*
2. *Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
3. *Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
4. *Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
5. *Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432*

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)